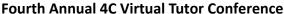
The Creative Community College Collaborators invite you to the





GPS: Growth, Planning, Success

October 24, 2025

8:15am-1:55pm PT | 9:15am-2:55pm MT 10:15am-3:55pm CT | 11:15am-4:55pm ET



Call to Conference

Success comes in many forms. As we work with students to help them achieve the brand of success that is most meaningful to them in this moment, we have the opportunity to help them develop plans and recognize the incremental gains they make along the way to their ultimate goal. Sometimes we even have the joy of being surprised by what we learn about ourselves and our own journey as we support students in theirs.

Join us for the fourth annual 4C Virtual Tutor Conference, *GPS: Growth, Planning, Success* for an opportunity to meet with colleagues across the country as a community of practice, to learn from each other, share ideas, network, and explore the process of helping students. The conference is tutor led, meaning that all sessions are *by* and *for* tutors. For simplicity, the conference materials will refer to tutors, but writing consultants, SI Leaders, PAL facilitators, academic coaches, and other learning support practitioners are also welcome.

Please also consider submitting a proposal to present a concurrent session at the conference. Proposal details are found in the Call for Proposals included in this packet. Supervisors may attend the conference alongside their tutors but do not present.

Important dates:

September 19	Proposal submissions due
October 3	Session acceptance notifications sent out
October 10	Timely registration deadline (you will
	receive an advance conference schedule)
October 17	Tech run-through for presenters
October 22	Final registration deadline
October 24	Virtual tutor conference

Register <u>here</u> for this free conference. **Registration closes October 22, 2025** at 8:00 pm PT | 9:00 pm MT | 10:00 pm CT | 11:00 PM ET.

Even if you can't attend the full conference, you are welcome to join us for part of the day.

Conference schedule:

8:15 am PT 9:15 an	n MT 10:15 am CT	11:15 am ET	Welcome, announcements
8:40 am PT 9:40 an	n MT 10:40 am CT	11:40 am ET	Concurrent session 1
9:40 am PT 10:40 an	n MT 11:40 am CT	12:40 pm ET	Concurrent session 2
10:45 am PT 11:45 an	n MT 12:45 pm CT	1:45 pm ET	Keynote session
11:40 am PT 12:40 pm	n MT 1:40 pm CT	2:40 pm ET	Concurrent session 3
12:40 pm PT 1:40 pr	n MT 2:40 pm CT	3:40 pm ET	Concurrent session 4
1:40 pm PT 2:40 pr	n MT 3:40 pm CT	4:40 pm ET	Wrap-up, evaluations

Questions? Email creative.cc.collaborators@gmail.com



The Creative Community College Collaborators

Fourth Annual 4C Virtual Tutor Conference

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Call for Proposals

Your tutoring practice is a reflection of your pursuit of excellence in academics, career and technical education, pedagogy, methodology, skill application, and much more. This is an opportunity for you to share your experiences, expertise, research, and skills with colleagues across the country. Hone your presentation skills, build your résumé, and gain experience presenting in a national forum. All sessions are by and for tutors. Tutors may register and attend the conference without presenting, so long as at least one proposal is received from their institution, and supervisors are welcome to attend alongside their tutors.

Presentation parameters

- Each participating institution must submit at least one presentation proposal; Multiple proposals from an institution are welcome.
- Presentations are to be 50 minutes long, including 5-10 minutes for Q&A and wrap-up.
- The presentation must be interactive. No more than 20 minutes of the presentation is to be lecture-style information dissemination.
- All presenters must have a minimum of one semester of tutoring experience.
- CRLA certification is not required to be a presenter, but will be noted in the conference materials.
- A presentation may be co-presented by up to four individuals.
- Proposals are to be vetted and submitted by local tutoring program leadership.
- Consider how your topic connects to the conference theme and make the connection explicit in your proposal.
- The electronic **proposal submission deadline is September 19, 2025**. A printable submission planner is included with this packet. You can download a fillable PDF version at the <u>Tutors page</u> of the 4C website.

Some ideas for session topics/areas of focus are:

- CRLA training topics
- mentoring newer tutors
- building connections with campus departments and organizations
- memorization aids
- activities for SI sessions
- ethical uses of generative artificial intelligence for tutoring
- successful asynchronous sessions





Proposal status and scheduling information will be communicated to the identified institutional contact person (see the submission form for details.)

Submit your Presentation Proposal Submission Planner (in this packet or downloaded from the website) to your local program leadership, who are responsible to electronically submit vetted proposals to the conference organizers. They receive the submission link in separate instructions for supervisors and can contact the 4C leadership at the email address below with questions.

Did you know?

There is a recorded webinar about preparing a successful proposal submission at the 4C YouTube channel. Check it out!

Questions? Email creative.cc.collaborators@gmail.com

We look forward to learning with and from you!



"GPS: Growth, Planning, Success" conference logo design by Gualberto Voidanova, Student Learning Assistant at South Texas College



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Presentation Proposal Submission Planner

Proposals are to be submitted electronically. This form is a printable tool to help prepare for the electronic submission. A fillable PDF version may be found at the Tutors page of the 4C website.

Details on the electronic submission process are found in the information sent to program leadership. The electronic **proposal submission deadline is September 19, 2025.**

For tutors, by tutors!

Tutor presentations must be vetted locally by program leadership before submission. Participating institutions must submit at least one proposal; more are welcome. Each proposal requires a separate form submission.

Institution/Program Information

Institution and Organization Name (Example: Anywhere College Universal Learning Center)

Institutional Contact Name, Title, and Pronouns (optional)

(This is the director, coordinator, manager, etc., who will serve as primary contact for all tutor proposals from the institution or program.)

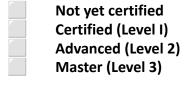
Presenter Information

A presentation may have up to four co-presenters, and all presenters for a single presentation will be included in the same proposal submission. Please submit a separate form for each presentation.

Presenter 1 Name and Pronouns (optional)(Example: Frank Wonder, he/him)

Presenter 1 Email address

Presenter 1 CRLA Level





Presenter 2 Name and Pronouns (optional) (Example: Z García, they/them) Presenter 2 Email address _____ Presenter 2 CRLA Level Not yet certified Certified (Level I) Advanced (Level 2) Master (Level 3) Presenter 3 Name and Pronouns (optional) (Example: Bia Mwangi, she/her) Presenter 3 Email address **Presenter 3** CRLA Level Not yet certified Certified (Level I) Advanced (Level 2) Master (Level 3) **Presenter 4** Name and Pronouns (optional) (Example: Alex Seo, they/them/she/her) Presenter 4 Email address **Presenter 4** CRLA Level Not yet certified Certified (Level I) Advanced (Level 2) Master (Level 3) **Presentation Information** Each 50-minute presentation *must include an interactive component*. The time slot includes 5-10 minutes for Q&A and wrap-up. If accepted, this presentation may be scheduled at which of the following time slots? Mark all that apply. 8:40 - 9:30 am PT | 9:40 - 10:30 am MT | 10:40 - 11:30 am CT | 11:40 am - 12:30 pm ET 9:40 - 10:30 am PT | 10:40 - 11:30 am MT | 11:40 am - 12:30 pm CT | 12:40 - 1:30 pm ET

11:40 am - 12:30 pm PT | 12:40 - 1:30 pm MT | 1:40 - 2:30 pm CT | 2:40 - 3:30 pm ET

12:40 - 1:30 pm PT | 1:40 - 2:30 pm MT | 2:40 - 3:30 pm CT | 3:40 - 4:30 pm ET



Presentation Title

Dlann	ed format: [] Presentation [] Group Discussion [] Panel [] Other
	•
-	osal Description: This should fully describe the content and format of the session as well
s the	e interactive component for the reviewers. Include a description of how the topic
onne	ects to the conference theme. Please limit to 250 words.
^RI∆	Training Objectives Addressed in Presentation (Check all that apply.)
S1(L) (Training Objectives / taaressea in Tresentation (effects all that apply.)
	Learning Theories in Academic Support Services
	Conducting a Successful Session
	Role of the Tutor
	Time Management for Tutors and Tutees
	Tutoring Do's and Don'ts
	Active Listening and Responding
	Use of Graphic Organizers
	Communication Styles
	Professional Ethics
	Modeling Problem-Solving
	Question-Asking Strategies
	Advanced Study Skills
	Goal-Setting and Planning
	None
	Other (specify)



objectives) Please limit to 75 words.				
Which interactive tool(s) will you incorpora	ate in your session? Check all that apply.			
Bingo Maker Jamboard Padlet Scribbl.io Other (specify)	Breakout room activities Kahoot! Poll Everywhere Quizlet			
•	our session for the conference program. This is what succinct and lively, and just hit your main points.			
,				
	pted, I or a co-presenter must attend a one-hour 2025 or I/we will forfeit the opportunity to present.			
- , ,	re you or a co-presenter available to attend on ou will only need to attend one; You will receive a			
[] 8am PT 9am MT 10am CT 11am E [] 9am PT 10am MT 11am CT 12pm [] 10:30am PT 11:30am MT 12:30pm [] 11:30am PT 12:30pm MT 1:30pm C [] none of these times work for me or a c	ET CT 1:30pm ET CT 2:30pm ET			

Thank you! We look forward to learning with and from you!

