



THE CREATIVE COMMUNITY COLLEGE COLLABORATORS FIFTH 4C VIRTUAL TUTOR CONFERENCE

ROADS AND BRIDGES: TUTORS AS GUIDES
OCTOBER 23, 2026



8:15AM-1:55PM PT | 9:15AM-2:55PM MT | 10:15AM-3:55PM CT | 11:15AM-4:55PM ET

Call to Conference

As students navigate complex academic pathways, tutors play a vital role as guides and connectors. This year's theme highlights how tutoring professionals help students move forward with confidence, connection, and purpose. Join us for the fifth annual 4C Virtual Tutor Conference, *Roads and Bridges: Tutors as Guides* for an opportunity to meet with colleagues across the country as a community of practice, to learn from each other, share ideas, network, and explore the process of helping students. The conference is tutor led, meaning that all sessions are *by* and *for* tutors. For simplicity, the conference materials will refer to tutors, but writing consultants, SI Leaders, PAL facilitators, academic coaches, and other learning support practitioners are also welcome.

Please also consider submitting a proposal to present a concurrent session at the conference. Proposal details are found in the Call for Proposals included in this packet. Supervisors may attend the conference alongside their tutors but do not present.

Important dates:

September 18	Proposal Submission Deadline
October 2	Proposal Notifications Deadline
October 9	Timely Registration Deadline (will receive advance program)
October 16	Tech Run Throughs (required for presenters and moderators)
October 19	Advance Program Distribution
October 21	Final Registration Deadline
October 23	Virtual tutor conference

Register [here](#) for this free conference. **Registration closes October 21, 2026**

at 8:00 pm PT | 9:00 pm MT | 10:00 pm CT | 11:00 PM ET.

Even if you can't attend the full conference, you are welcome to join us for part of the day.

Conference schedule:

8:15 am PT 9:15 am MT 10:15 am CT 11:15 am ET	Welcome, announcements
8:40 am PT 9:40 am MT 10:40 am CT 11:40 am ET	Concurrent session 1
9:40 am PT 10:40 am MT 11:40 am CT 12:40 pm ET	Concurrent session 2
10:45 am PT 11:45 am MT 12:45 pm CT 1:45 pm ET	Keynote session
11:40 am PT 12:40 pm MT 1:40 pm CT 2:40 pm ET	Concurrent session 3
12:40 pm PT 1:40 pm MT 2:40 pm CT 3:40 pm ET	Concurrent session 4
1:40 pm PT 2:40 pm MT 3:40 pm CT 4:40 pm ET	Wrap-up, evaluations

Questions? Email creative.cc.collaborators@gmail.com



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Call for Proposals

Your tutoring practice is a reflection of your pursuit of excellence in academics, career and technical education, pedagogy, methodology, skill application, and much more. This is an opportunity for you to share your experiences, expertise, research, and skills with colleagues across the country. Hone your presentation skills, build your résumé, and gain experience presenting in a national forum. All sessions are *by* and *for* tutors. Tutors may [register](#) and attend the conference without presenting, so long as at least one proposal is received from their institution, and supervisors are welcome to attend alongside their tutors.

Presentation parameters

- Each participating institution must submit at least one presentation proposal; Multiple proposals from an institution are welcome.
- Presentations are to be 50 minutes long, including 5-10 minutes for Q&A and wrap-up.
- The presentation must be interactive. No more than 20 minutes of the presentation is to be lecture-style information dissemination.
- All presenters must have a minimum of one semester of tutoring experience.
- CRLA certification is not required to be a presenter, but will be noted in the conference materials.
- A presentation may be co-presented by up to four individuals.
- Proposals are to be vetted and submitted by local tutoring program leadership.
- Consider how your topic connects to the conference theme and make the connection explicit in your proposal.
- The electronic **proposal submission deadline is September 18, 2026**. A printable submission planner is included with this packet. You can download a fillable PDF version at the [Tutors page](#) of the 4C website.

Some ideas for session topics/areas of focus are:

- CRLA training topics
- mentoring newer tutors
- building connections with campus departments and organizations
- memorization aids
- activities for SI sessions
- ethical uses of generative artificial intelligence for tutoring
- successful asynchronous sessions



Proposal status and scheduling information will be communicated to the identified institutional contact person (see the submission form for details.)

Submit your Presentation Proposal Submission Planner (in this packet or downloaded from the website) to your local program leadership, who are responsible to electronically submit vetted proposals to the conference organizers. They receive the submission link in separate instructions for supervisors and can contact the 4C leadership at the email address below with questions.

Did you know?

There is a recorded webinar about preparing a successful proposal submission at the 4C YouTube channel. [Check it out!](#)

Questions? Email creative.cc.collaborators@gmail.com

We look forward to learning with and from you!





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Presentation Proposal Submission Planner

Proposals are to be submitted electronically. This form is a printable tool to help prepare for the electronic submission. A fillable PDF version may be found at the [Tutors page](#) of the 4C website.

Details on the electronic submission process are found in the information sent to program leadership. The electronic **proposal submission deadline is September 18, 2026.**

For tutors, by tutors!

Tutor presentations must be vetted locally by program leadership before submission. Participating institutions must submit at least one proposal; more are welcome. Each proposal requires a separate form submission.

Institution/Program Information

Institution and Organization Name *(Example: Anywhere College Universal Learning Center)*

Institutional Contact Name, Title, and Pronouns (optional)

(This is the director, coordinator, manager, etc., who will serve as primary contact for all tutor proposals from the institution or program.)

Presenter Information

A presentation may have up to four co-presenters, and all presenters for a single presentation will be included in the same proposal submission. Please submit a separate form for each presentation.

Presenter 1 Name and Pronouns (optional) *(Example: Frank Wonder, he/him)*

Presenter 1 Email address

Presenter 1 CRLA Level

☐
☐
☐
☐

Not yet certified

Certified (Level 1)

Advanced (Level 2)

Master (Level 3)



Presenter 2 Name and Pronouns (optional) (*Example: Z García, they/them*)

Presenter 2 Email address

Presenter 2 CRLA Level

- ☐ Not yet certified
☐ Certified (Level I)
☐ Advanced (Level 2)
☐ Master (Level 3)

Presenter 3 Name and Pronouns (optional) (*Example: Bia Mwangi, she/her*)

Presenter 3 Email address

Presenter 3 CRLA Level

- ☐ Not yet certified
☐ Certified (Level I)
☐ Advanced (Level 2)
☐ Master (Level 3)

Presenter 4 Name and Pronouns (optional) (*Example: Alex Seo, they/them/she/her*)

Presenter 4 Email address

Presenter 4 CRLA Level

- ☐ Not yet certified
☐ Certified (Level I)
☐ Advanced (Level 2)
☐ Master (Level 3)

Presentation Information

Each 50-minute presentation ***must include an interactive component***. The time slot includes 5-10 minutes for Q&A and wrap-up.

If accepted, this presentation may be scheduled at which of the following time slots?

Mark all that apply.

- ☐ 8:40 - 9:30 am PT | 9:40 - 10:30 am MT | 10:40 - 11:30 am CT | 11:40 am - 12:30 pm ET
☐ 9:40 - 10:30 am PT | 10:40 - 11:30 am MT | 11:40 am - 12:30 pm CT | 12:40 - 1:30 pm ET
☐ 11:40 am - 12:30 pm PT | 12:40 - 1:30 pm MT | 1:40 - 2:30 pm CT | 2:40 - 3:30 pm ET
☐ 12:40 - 1:30 pm PT | 1:40 - 2:30 pm MT | 2:40 - 3:30 pm CT | 3:40 - 4:30 pm ET



Presentation Title

Planned format: [] Presentation [] Group Discussion [] Panel [] Other _____

Proposal Description: This should fully describe the content and format of the session as well as the interactive component for the reviewers. Include a description of how the topic connects to the conference theme. Please limit to 250 words.

CRLA Training Objectives Addressed in Presentation (Check all that apply.)

- ☐ **Learning Theories in Academic Support Services**
- ☐ **Conducting a Successful Session**
- ☐ **Role of the Tutor**
- ☐ **Time Management for Tutors and Tutees**
- ☐ **Tutoring Do's and Don'ts**
- ☐ **Active Listening and Responding**
- ☐ **Use of Graphic Organizers**
- ☐ **Communication Styles**
- ☐ **Professional Ethics**
- ☐ **Modeling Problem-Solving**
- ☐ **Question-Asking Strategies**
- ☐ **Advanced Study Skills**
- ☐ **Goal-Setting and Planning**
- ☐ **None**
- ☐ **Other (specify) _____**



What do you expect your audience to learn from participating in your session? (Session objectives)
Please limit to 75 words.

Which interactive tool(s) will you incorporate in your session? Check all that apply.

☐ Bingo Maker	☐ Breakout room activities
☐ Jamboard	☐ Kahoot!
☐ Padlet	☐ Poll Everywhere
☐ Scribbl.io	☐ Quizlet
☐ Other (specify) _____	

Please provide a 50-60 word abstract of your session for the conference program. This is what will interest other tutors in attending. Be succinct and lively, and just hit your main points.

I acknowledge that if this proposal is accepted, I or a co-presenter must attend a one-hour tech run-through session on October 16, 2026 or I/we will forfeit the opportunity to present.

Agree

Which tech run-through session time(s) are you or a co-presenter available to attend on October 16, 2026? Check all that apply. You will only need to attend one; You will receive a calendar invite.

- [] 8am PT | 9am MT | 10am CT | 11am ET
[] 9am PT | 10am MT | 11am CT | 12pm ET
10:30am PT | 11:30am MT | 12:30pm CT | 1:30pm ET
[] 11:30am PT | 12:30pm MT | 1:30pm CT | 2:30pm ET
[] none of these times work for me or a co-presenter

This conference is sponsored by:

